



CHIEF PROCUREMENT OFFICE

Art Moore, Capital Development Board

July 31, 2023

Re: Report of Sole Source Procurement Method

To the Illinois General Assembly:

As required by 30ILCS 500/20-25(d), the Chief Procurement Office for the Capital Development Board (CPO-CDB) is providing information regarding the sole source procurement method.

During Fiscal Year 2023, the CPO-CDB procured one (1) construction-related services contract through the sole source procurement method. Below is the sole source procurement along with the justification given for seeking the Sole Source procurement method.

1. DynoHelp, LLC, Contract Number WA7372, Justification; During the budget impasse, the subcontractor with the expertise to install the Dynometer went out of business. The Dynometer, purchased with state funds, is a specialty piece of equipment that requires a specialized firm for its installation. The Capital Development Board (CDB) gave the general contractor two (2) years to find a suitable subcontractor with the expertise to install the Dynometer to no avail. The CDB project manager was not able to find, via internet searches, an alternative contractor capable of providing the specialty services. The CDB project manager then requested a quote from DynoHelp which was reviewed by the project Architect. The quote was deemed reasonable and germane, thus requiring sole source procedures to complete the contract. The total contract cost for the installation is \$104,000.

If you have any questions or would like further information regarding this or any other matter, please do not hesitate to contact me. Office telephone: 217-558-2156.

Sincerely,

Arthur Moore

Chief Procurement Officer for the Capital Development Board

cc: Jim Underwood, Executive Director CDB
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